

EDWARDS AIR FORCE BASE
INSTALLATION RESTORATION PROGRAM
RESTORATION ADVISORY BOARD
CHARTER



August 2000

EDWARDS AIR FORCE BASE INSTALLATION RESTORATION PROGRAM RESTORATION ADVISORY BOARD CHARTER

I. NAME

This group shall be known as the EDWARDS AIR FORCE BASE, INSTALLATION RESTORATION PROGRAM (IRP), RESTORATION ADVISORY BOARD (RAB).

II. AUTHORITY

The basis and authority for RAB and its Charter is established pursuant to the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) of 1980, as amended by the Superfund Amendments and Reauthorization Act (SARA) of 1986, particularly Sections 120(a), 120(f), and 121(f); 10 U.S.C. 2705, enacted by Section 211 of SARA; Executive Order 12580; and the FY95 Defense Appropriations Act, Public Law 103-337, Section 326.

III. PURPOSE

A. The mission statement for the RAB is as follows: "The Restoration Advisory Board furthers community awareness and involvement in the Edwards Air Force Base Installation Restoration Program through review of technical documents and exchange of information relative to Basewide cleanup."

B. The primary function of the RAB, as a distinct element of the Community Relations Program, is to foster community awareness and promote community involvement, wherein government agencies and Public Representatives engage in coordinated review and dialogue on various IRP issues at Edwards Air Force Base, California, as they relate to environmental impacts the Edwards Air Force Base presence poses on affected/interested communities.

C. The RAB members will provide comments on environmental documents as individuals and/or on behalf of community organizations with which they are affiliated. The RAB will not render advice or recommendations as a group or submit recommendations to a group vote.

D. In accordance with Title 10 U.S.C. 2706(c), the RAB shall operate as a mechanism through which

the local community is apprised of, may have input on, and make recommendations on, including but not limited to, the following:

1. The ongoing investigative actions taken at each IRP site;
2. The degree and composition of contamination at each site;
3. The order of priority set for remediation of all sites;
4. The alternative remediation plans available for each site;
5. The proposed schedule of cleanup; and,
6. The impact, or potential impact, if any, of site contamination and the cleanup on the local populace and the environment.

IV. ORGANIZATION AND MEMBERSHIP

A. The RAB shall be chaired by the Air Force Flight Test Center Commander's (AFFTC/CC) designee and a Public Representative who is selected by the RAB public members. The Co-chairs will arrange the agenda for each meeting as specified in the By-Laws.

B. Permanent membership on the RAB shall include, at a minimum, representatives (Remedial Project Managers [RPMs]) from each of the following: Edwards Air Force Base; U.S. Environmental Protection Agency (EPA), Region IX; California EPA Department of Toxic Substances Control; the California Regional Water Quality Control Board, Lahontan Region; and one Public Representative from each affected community. The community being represented may nominate an alternate Public Representative at its discretion. Additionally, technical advisors to the RPMs shall actively participate in planning and discussions during all meetings. Technical advisors shall

include, by way of illustration but not by limitation: Operable Unit (OU) Project Managers, public health and safety representatives, a public affairs representative, and a judge advocate representative.

C. All other interested parties from regulatory agencies and other organizations shall be considered invitees, as may be necessary depending on the issues to be discussed. Meetings will be open to the public for observation of the proceedings only. Inquiries, oral or written, from the general public concerning the IRP and its activities can only be brought before the RAB through any RAB member.

D. The Air Force shall request the local communities bordering the Base to nominate a public member to represent the community interests that are impacted or potentially impacted by response actions at Edwards Air Force Base. Additionally, the Air Force shall identify major areas within Edwards Air Force Base and shall seek a nominee from each area to serve on the RAB. The *Report to Stakeholders*, a monthly newsletter containing information on the IRP, will identify those major areas of the Base. Each Public Representative must have sufficient technical background or interest to provide meaningful comment on the matters to be reviewed. The Public Representative must also have a constituency or active affiliation with a large number of community members in order to disseminate information concerning the Base's IRP. Public Representatives from the interested communities shall reside in that community. The Air Force, U.S. EPA, and the State of California shall review nominations of Public Representatives and forward them for final approval by the AFFTC/CC. Public Representatives will be screened for potential conflicts of interest.

E. The RAB members will serve without compensation or reimbursement.

F. It is anticipated that the RAB will hold meetings over a period of several years. In the event any representative withdraws or is removed from the RAB, the sponsoring organization will notify a RAB Co-Chairperson and nominate a suitable replacement. Replacements will receive final approval by the AFFTC/CC.

G. Public members shall be appointed for 2 years and can be renominated by their respective community/organization. The AFFTC/CC designated Co-Chair and RPMs shall retain their RAB appointments until their involvement in the Edwards

Air Force Base IRP is terminated (by resignation, transfer, retirement, promotion, other project assignment, or personal request).

H. A RAB member may be removed from the Board:

1. By written request to the sponsoring organization and AFFTC/CV by the member,
2. By board action after missing two consecutive quarterly meetings (no member shall be removed if absence is due to good cause shown),
3. For failure to abide by the requirements of this Charter and the accompanying By-Laws, or
4. By recommendation of sponsoring organization in accordance with process detailed in Section VI of the By-Laws.

I. Primary and alternate Public Representatives will perform the same functions except as stated in Section V. of this Charter.

V. MEETINGS

A. The RAB will convene quarterly or more often as requirements dictate.

B. The AFFTC/CC designated Co-Chair will be responsible for notifying all members of scheduled meetings and provide other logistical support as specified in the By-Laws.

C. The AFFTC/CC designated Co-Chair will be responsible to arrange the recording of the minutes of the meetings and for dissemination of these minutes to members. Meeting minutes shall be distributed to participants 10 days prior to the next scheduled meeting and will be available for public review.

D. Public Representatives will be responsible for regularly informing interested citizens or groups on the IRP activities. Public Representatives will report on their activities. Reports and concerns from citizens will be presented by the primary member from each community at each regularly scheduled RAB meeting.

E. When a community is represented by a primary and an alternate Public Representative, the duties of the representative shall rest with the primary member unless the primary member is absent from the

meeting. In the absence of the primary Public Representative, the alternate will serve as the primary member.

VI. DECISIONAL AUTHORITY

The RAB serves to obtain a coordinated and informed review of the IRP at Edwards Air Force Base. The final selection and implementation of any remedial action will be in accordance with applicable State and Federal laws, the Edwards Air Force Base Federal Facility Agreement, and will consider input derived from RAB meetings.

This Charter shall be amended as required by changes in State and Federal laws or regulations. Public Representatives may recommend amendments to this Charter. Amendments not required by law will require approval by the RPMs representing the U.S. Air Force, the U.S. EPA, the State of California, and the AFFTC/CC.

Nothing in this Charter shall amend the rights and responsibilities of the U.S. Air Force, U.S. EPA, or the State of California.

VII. TERMINATION

This Charter shall be terminated after implementation of the final Basewide remedial design. It may also be terminated earlier upon a unanimous vote of the RPMs.

VIII. EFFECTIVE DATE

The effective date of this Charter shall be the date of the last signature.

ORIGINAL SIGNED BY

28 Jul 00

ROBERT C. HOOD, Colonel, USAF
AFFTC/CC Co-Chair
Edwards Air Force Base, California

Date

ORIGINAL SIGNED BY

29 Jun 00

JIMMY J. OTERO
Public Representative Co-Chair
Edwards Air Force Base, California

Date

Approved:

ORIGINAL SIGNED BY

2 Aug 00

RICHARD V. REYNOLDS, Major General, USAF
Commander
Edwards Air Force Base, California

Date