

**13 March 2000**

**Security Forces**



**EDWARDS AIR FORCE BASE MOTOR  
VEHICLE TRAFFIC SUPERVISION**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This Air Force Flight Test Center (AFFTC) Instruction establishes procedures for the implementation, enforcement, adherence, and administrative actions covering all motor vehicle and traffic instructions relevant to Edwards AFB. Guidance found in this Instruction, AFI 31-204, Air Force Motor Vehicle Traffic Supervision, or the State of California Vehicle Code (CVC), are in force and enforceable on this installation. In cases where this instruction and the CVC are in conflict, the most restrictive procedure will have precedence on Edwards AFB. Violations of the CVC, AFI 31-204, and this instruction will be disposed of in accordance with AFI 31-204, the Uniform Code of Military Justice (UCMJ), Federal, or assimilated state law. This instruction is applicable to all personnel operating or owning any type of a motor vehicle, recreational vehicle, or bicycle on Edwards AFB.

This instruction requires the collection and maintenance of information protected by the Privacy Act of 1974. The authority is found in United States Code 8012 and 3101, and Executive Order 9397. Privacy Act Statements required by AFI 33-332, Air Force Privacy Act Program, for those forms subject to those provisions are either incorporated into the form or in a separate statement accompanying the document.

**SUMMARY OF REVISIONS**

This is a completely rewritten instruction. It clarifies policy for operating and owning a motor vehicle, bicycle, or recreational type vehicle on Edwards AFB.

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## Chapter 1

### FUNCTIONAL RESPONSIBILITIES

**1.1. The Chief, Security Forces (CSF):** Develops local traffic supervision guidance for all law enforcement programs and manages and coordinate Security Forces personnel and equipment for these programs. The CSF is the office of primary responsibility for this instruction.

**1.2. Security Forces Operations (SFO) Flight Will:**

1.2.1. Enforce all motor vehicle directives applicable to Edwards AFB.

1.2.2. Provide manning and resources necessary to control traffic supervision on the installation.

1.2.3. Request formal school quotas for traffic investigation (percentage determined by SFO), courses for certification on driving under the influence of drugs and/or alcohol, and radar certification.

**1.3. Security Forces Training & Resources (SFT) Flight Will:**

1.3.1. Order and maintain current instructions, state, and federal directives pertaining to traffic.

1.3.2. Ensure personnel assigned to the unit are properly trained for traffic supervision enforcement.

1.3.3. Publish and update a Federal Magistrate Court Citation Quick Reference guidebook as needed.

**1.4. Security Forces Reports and Analysis (SFAIR) Will:**

1.4.1. Update instruction and author any changes.

1.4.2. Administrate all traffic tickets, citations, incident reports, and other violations pertaining to Edwards AFB or personnel assigned to the base.

1.4.3. Maintain, update, and distribute the base revocation of driving privileges roster.

**1.5. Coordination of Changes.** Agencies that require coordination for changes to this instruction are: Chief , Security Forces, AFFTC Staff Judge Advocate, Chief of Safety, 95th Support Group Commander, 95th Air Base Wing Commander, and AFFTC Vice Commander.

## Chapter 2

### MOTOR VEHICLE REGISTRATION

**2.1. Vehicle Registration on Edwards AFB.** Temporary (less than 72 hours) registration will be made at the gate. All others will be made at Pass and Registration. All personnel will register their privately owned vehicle(s) within the amount of time specified in para 2.1.1. of this instruction.

2.1.1. Vehicles required to be registered on Edwards AFB:

2.1.1.1. Military and civilian personnel assigned as permanent party are required to register their motor and recreational vehicles on Edwards AFB within 10 days of arrival.

2.1.1.2. Dependents of active duty military personnel assigned to Edwards AFB who work or reside on the installation must register their vehicles within 10 days of arrival.

2.1.2. Contractor vehicles will be temporarily registered until completion date of the contract, but for no longer than 2 years. Any contract of less than 1 year duration will be issued a temporary registration (AF Form 75, **Visitor/Vehicle Pass**). This registration may be revoked for cause at any time.

2.1.3. Government (military, federal, or state) vehicles are not required to be registered or display decals/passes.

2.1.4. Organizations, contracting agencies, or individuals holding a function on base involving numerous non-base affiliates for whom they accept responsibility and control of each person, (e.g., wedding, picnic, meeting) must submit a Memorandum for Base Access to 95 SFS/SFOS for approval and authentication. Organizations, contracting agencies, or individuals having special functions in which the sponsor cannot vouch for, control, or accept responsibility of each attendee (e.g., job fairs, Pancho Barnes, Muroc Speed Trials, Boy Scout events, competition events, etc.) must submit a request through 95 SPTG/CC for approval before routing to Security Forces for distribution. Letters must be submitted 72 hours in advance.

2.1.5. Operators of commercial vehicles must produce a bill of lading that indicates the location or phone number of the agency or building to be visited.

2.1.6. Visitors to the installation for less than 30 days must have sponsors call the appropriate gate with the following information: sponsor and guest name, destination, POC phone number, and estimated time of arrival. Any passes issued for longer than 30 days must have written approval by the 95th Air Base Wing Commander (or designee).

**2.2. Registration Requirements.** To register a vehicle on Edwards AFB, the registrant will present or certify:

2.2.1. Proper Identification. To obtain indefinite or long term registration on Edwards AFB, a registrant must be assigned to, work at, or reside on Edwards AFB (with the exception of retirees and their authorized family members) and possess one of the following: DD Form 2AF, DD Form 2A, DD Form 2MC, DD Form 2N, DD Form 2OCG, DD Form 2 (retired or National Guard reserve), AF Form 354 (Civilian Identification Card), DD Form 1173 (Dependent Identification Card), AFMC 387 (AF Materiel Command Identification Credential), NASA badge, other civilian contractor badge with photo, or other Federal Agency Credential.

2.2.2. Proof of Ownership. To register a vehicle for any given period of time, current state vehicle registration in the present owner's name or part ownership, lease agreement, bill of sale, or notarized statement from owner specifying inclusive dates for use must be presented. Active duty personnel may register their vehicle in California or their state of legal residence.

2.2.3. Driver's License. To register a vehicle for any given period of time, the individual requesting registration must present a valid state driver's license. Contractors, concessionaires, and agency chiefs will ensure company vehicle drivers are properly licensed.

2.2.4. Insurance. To register a vehicle on Edwards AFB for any given period of time, the registrant of each motor vehicle, designed primarily for highway use, must maintain valid insurance for each vehicle according to AFI 31-204 and the California Vehicle Code. They must produce, upon demand, proof of insurance or financial responsibility.

2.2.5. Smog Inspection/Maintenance Program. All vehicles registered on Edwards AFB must comply with the Federal Clean Air Act of 1990, section 118(d) including those vehicles registered out of state. Security Forces will validate compliance during the vehicle registration process. See para. 2.2.5.2.

2.2.5.1. This requirement applies to all military personnel, dependents, and DoD employees operating personal motor vehicles (not to include motorcycles) on Edwards AFB.

2.2.5.1.1. Upon reasonable notice to the Installation Commander, regulators including State of California Department of Consumer Affairs, Bureau of Automotive Repair staff, and the United States Environmental Protection Agency shall have access to physical grounds for the purpose of conducting inspections of records and all government and privately owned vehicles. The Security Forces shall provide access to vehicle files and decal records. The California Bureau of Automotive Repairs staff shall be permitted to randomly inspect vehicles if accompanied by Edwards AFB Environmental Management personnel.

2.2.5.2. Smog Certificate. In addition to a valid driver's license, valid vehicle registration, and proper ID, all applicants requiring a base decal who have an out of state vehicle registration shall provide proof of a valid California smog certificate or waiver issued within the past 90 days. The emission certificate number of the smog certificate and date of expiration of the decal shall be maintained in the automated vehicle registration database at Security Forces Pass and Registration Office (SFAIR). Vehicles manufactured prior to 1974, motorcycles, and diesel vehicles are exempt from this requirement. Vehicles registered in California that were manufactured within the last 4 years are also exempt.

**2.3. Notification of Change.** Personnel who have registered a privately owned vehicle(s) (POV) on Edwards AFB will notify the Pass and Registration Section of the following changes concerning their POV(s) within 3 working days after the change has occurred:

2.3.1. Change in state license plate number.

2.3.2. Change in owner's organizational assignment or address or status (i.e., Active duty, Air National Guard, Reserve, civilian, etc.).

2.3.3. Change in ownership.

2.3.4. Renewal of Base Decals. A new base decal shall be applied for and received prior to the date of expiration. The smog certificate must be dated not more than 90 days prior to the date of expiration of the base decal to be valid for renewal of the vehicle.

2.3.5. Maximum Term of Base Decal. All base decals issued after the effective date of this instruction shall be in effect for a maximum term of 24 months.

**2.4. Prohibited Use of Driver's License or Registration.** It is unlawful for any person to:

2.4.1. Display or cause to be displayed or have in possession any canceled, revoked, suspended, fictitious, or fraudulently-altered registration card, base decal, temporary permit, flight line decal, or fraudulently-altered state driver's license/operators permit.

2.4.2. Lend their registration card, temporary pass, or indefinite base decal to any other person or knowingly permit the use thereof by any person, or upon any other vehicle than that which it is intended.

2.4.3. Lend or knowingly permit the use of their driver's license or permit by any other person.

**2.5. Driver's License.** No person shall drive a motor vehicle on Edwards AFB unless the person has in their immediate possession a valid driver's license.

**2.6. Insurance or Proof of Financial Responsibility.** Every driver and every owner operating a motor vehicle on Edwards AFB shall at all times be able to establish financial responsibility. Written evidence of the form of financial responsibility shall be carried in the vehicle at all times while on the installation and must be produced on demand.

**2.7. Use of Registration Decals, Permits, and Tabs :**

2.7.1. At the time of registration, personnel will be issued the appropriate DoD decal for each vehicle. DoD Registration Decal, (DD Form 2220, DoD Registered Vehicle; AF Form 2219 (appropriate year), Registered Vehicle Expiration; and Installation Tab) must be properly affixed as designed and displayed in plain view to the lower left corner or top center of the front windshield only. No vehicle may display more than one set of DoD registration decals.

2.7.2. Authorized contractors, civilians, and visitors to Edwards AFB will be issued an automated or handwritten AF Form 75 not to exceed 1 year. The AF Form 75, **Visitor/Vehicle Pass**, will be displayed on the interior lower left corner of the windshield and will be valid for that vehicle only.

2.7.3. When a vehicle with DoD registration is traded or sold to a person or agency ineligible for registration, the owner must remove the DoD registration decal and promptly return it to Pass and Registration for termination of the vehicle's registration. This decal may be transferred to another authorized person upon presentation of proof of ownership, current registration, and insurance. The new owner will accomplish this in person at Pass and Registration within 10 days of the transfer.

2.7.4. Personnel separating from the Air Force (military) or DoD employment (civilian) will remove entire set of decals from all vehicles registered on Edwards AFB and turn them in to Pass and Registration for termination of base registration on or prior to their date of final out processing.

2.7.5. Military personnel moving under PCS orders to an overseas assignment will remove the DD Form 2220 from their vehicle(s) and return them to Pass and Registration, or transfer the registration to authorized dependents.

2.7.6. All civilian personnel PCSing overseas will not be cleared to outprocess from Edwards AFB until the DoD Registration Decal has been removed from their POVs, turned in to Pass and Registration and/or cleared out of the automated vehicle registration database. Those individuals PCSing to another stateside base will keep their DoD Registration Decal and be cleared from the automated vehicle registration database.

2.7.7. In those instances where DoD registration decal or an AF Form 75 is found on an unauthorized vehicle, the registration decal will be confiscated.

**2.8. Motorcycle Registration.** Motorcycle registrants will, in addition to the registration requirements listed in para. 2.2. of this supplement, present a current driver's license with a motorcycle endorsement (if required by that state) and proof of attendance to motorcycle safety training.

**2.9. Suspension/Revocation of Driving Privileges:**

2.9.1. The driving privileges of any individual operating a vehicle on the installation may be administratively suspended or revoked due to point accumulation or driver behavior. The Reports and Analysis Section (95 SFS/SFAIR) will initiate immediate suspension or revocation action as outlined in AFI 31-204 and this instruction. SFAIR will forward the preliminary suspension or revocation letter to 95 SPTG/CC who will make the final determination. An administrative hearing may be held in accordance with AFI 31-204, paragraph 2.7. Requests will be submitted to 95 SFS/SFAIR who will process the request and set up the hearing with the 95 SPTG/CC for consideration.

2.9.2. Those individuals on revocation will report to Pass and Registration to void their DD Form 2220, **Permanent Vehicle Registration Decal** and receive an AF Form 75, **Temporary Vehicle Pass**, within 48 hours of final revocation of driving privileges. The AF Form 75 will be displayed on the windshield in lieu of the DD Form 2220 for the duration of the revocation.

2.9.3. A distinctively marked AF Form 75 will be issued to those individuals whose base driving privileges have been suspended or revoked. The AF Form 75 will be laminated with one diagonal line and the expiration date in red.

**2.10. Reinstatement of Driving Privileges.** Personnel whose driving privileges were suspended or revoked for a period of 6 months or more for alcohol related offenses or other traffic violations must forward their request for reinstatement of driving privileges to the 95 SPTG/CC through 95 SFS/SFAIR. Attached to their request should be a copy of completion of Alcohol Awareness Course (if applicable) and Drivers Improvement Course. Driving privileges will automatically be reinstated after the suspension period and proof of completion of the above courses has been submitted to 95 SFS/SFAIR.

**2.11. Restricted Privileges.** The authority to grant restricted driving privileges to military and civilian personnel is delegated to the 95 SPTG/CC. Restricted privileges will be granted only to alleviate an unusual and severe hardship.

## Chapter 3

### RULES OF THE ROAD

#### 3.1. Motorcycles, Mopeds, and Motor-Driven Cycles.

3.1.1. Operation. A person operating a motor-driven cycle will only ride upon the permanent/ regular seat attached, feet will rest upon footrests of the cycle, and passengers will not be carried unless the cycle is designed for two or more people and footrests are also provided for the passengers. No passenger (human or animal) or cargo may ride or be carried in front of the operator.

3.1.2. Safety Equipment. Cycle operators and passengers will use the following equipment any time a motor-driven cycle is placed in motion:

3.1.2.1. Helmets, properly worn and fastened under the chin, regardless of age. Helmets must meet federal standards imposed by Federal Motor Vehicle Safety Standard No. 218.

3.1.2.2. Over the ankle, hard-soled boots with low heels. Thongs, shower clogs, and like footwear are prohibited.

3.1.2.3. Eye protection, such as face shield, goggles, or safety glasses (normal prescription eyeglasses or sunglasses will not suffice).

3.1.2.4. Wear highly visible reflective material as a minimum: 30 square inches of reflective material; visible from the rider's front and back. A reflective vest or highly visible belt/sash (2" X 15" {front and back}) will meet this requirement.

3.1.2.5. Headlights will be turned on at all times.

3.1.2.6. Full-length trousers will be worn.

3.1.2.7. Full fingered gloves.

**3.2. Privately Owned Vehicles.** Will not be operated off paved roads or in the desert during the hours of darkness.

#### 3.3. Traffic Law Enforcement Principles.

3.3.1. Traffic laws and instructions are written and enforced to ensure a safe, orderly, and predictable flow of traffic. The Security Forces, under the supervision of the Chief, Security Forces, are responsible for the enforcement of all traffic laws and instructions on Edwards AFB. The Chief, Security Forces shall be responsible to effect efficient, cooperative liaison with civil law enforcement officials in the local area.

3.3.2. It is unlawful to interfere with any Security Forces member while such Security Forces member is investigating accidents, traffic violations, or citing persons for such violations. All questions concerning investigations, traffic citations, or the conduct of Security Forces members shall be directed to the Chief, Security Forces or designee.

3.3.3. Persons subject to UCMJ are subject to administrative action or trial by courts-martial for violations of the provisions of that manual and this or other instructions or directives pertaining to traffic.

3.3.4. Persons not subject to the UCMJ may be subject to administrative action or trial before the United States Magistrate for the violations of the provisions of this instruction and the laws of the State of California.

3.3.5. The limits specified in this paragraph shall be the maximum allowable speeds, except for emergency vehicles responding to an emergency or when hazards dictate lower speeds. The operators of motor vehicles are subject to speed checks by Security Forces using radar or other approved speed measuring devices/methods. Speed limits are as follows:

3.3.5.1. Main Base Area: 35 Miles Per Hour (MPH) unless otherwise posted.

3.3.5.2. Housing Area, Trailer Park, and ORV Access Trails: 15 MPH unless otherwise posted.

3.3.5.3. Parking Lots and Loading Areas: 10 MPH unless otherwise posted.

3.3.5.4. Designated Off-Road-Vehicle (ORV) Riding Areas: as indicated by area conditions and safety considerations but no greater than the maximum speed permitted on highways.

3.3.5.5. At no time will a Non-Roadway Certified Utility Vehicle (e.g., Mitsubishi "Mighty Mites") be operated at a speed greater than 25 MPH.

3.3.5.6. Airfield, flight line, taxiways, parking ramps and lakebed: See AFFTCI 10-2, Control of Vehicles on the Airfield.

3.3.6. On Edwards AFB, military personnel will be issued a DD Form 1408, Armed Forces Traffic Ticket. All other individuals will be cited using a DD Form 1805, United States District Court Violation Notice and will be directed to the United States Magistrate Court.

**3.4. Speed Measuring Devices.** Use of radar detection devices to indicate the presence of speed recording instruments or to transmit simulated erroneous speeds are prohibited on DoD installations.

### **3.5. General Rules for Stopping, Standing, or Parking**

3.5.1. No parking in desert areas, unpaved areas, or unimproved areas (to include alleys) on Edwards AFB, unless such areas have been specifically designated and properly marked for parking.

**EXCEPTION:** Maintenance and emergency vehicles may be temporarily parked in these areas while performing official duties.

3.5.2. When parking on a street where parallel parking is authorized, vehicles will be parked with the wheels of such vehicle parallel with and within 18 inches of the right-hand curb. The same rules apply to the left curb or the shoulder of the roadway on one-way streets.

3.5.2.1. POVs displaying "For Sale" signs will only be parked for display purposes in the Auto Resale Lot. Permits will be issued by Services at the Outdoor Recreation Center.

3.5.2.2. Vehicles will not be parked in the Auto Hobby Shop parking lot without specific approval of the Auto Hobby Shop Supervisor.

3.5.3. Parking of Special Purpose and Recreational Vehicles will be in compliance with Chapter 6, paragraph 6.6, of this instruction.

3.5.4. Handicapped, General Officer, Colonel, and Chief spaces will be established as needed. These spaces will be marked in accordance with the Department of Transportation (DOT) Manual on Uniform Traffic Control Devices.

3.5.5. Special Function Parking. The 95th Air Base Wing Commander or designee may authorize parking in areas that are normally unauthorized for special functions (e.g., Base Open House, etc.).

3.5.6. Reserve Parking. 95th Security Forces Squadron will enforce only General Officer, Colonel, Chief Master Sergeant, and Handicap parking on Edwards AFB.

**3.6. Sobriety Checkpoints.** The 95 SFS/SFO will be responsible for the operation of sobriety checkpoints. Site selection and procedures will be determined by SFO. Driving Under the Influence (DUI) statistics and traffic flow will be used in the determination.

**3.7. Obscene Graphics or Disparaging Terms.** Vehicles will not be painted or marked with obscene or disparaging terms, words, figures, slogans, or bumper stickers which could degrade or imply a negative distinction or perception, stereotype, attitude, or overtone about a person's age, color, national origin, race, ethnic group, religion, or sex.

### **3.8. Emergency Vehicle Designation & Rules.**

3.8.1. Emergency Vehicle Designations:

- 3.8.1.1. Ambulances.
- 3.8.1.2. Command Vehicles.
- 3.8.1.3. Crash Response Vehicles.
- 3.8.1.4. Disaster Preparedness Vehicles.
- 3.8.1.5. Explosive Ordinance Vehicles.
- 3.8.1.6. Fire Equipment Vehicles.
- 3.8.1.7. Police Vehicles.
- 3.8.1.8. Air Force Office of Special Investigation Vehicles.
- 3.8.1.9. State and City Emergency Vehicles.
- 3.8.1.10. Safety Vehicles.
- 3.8.1.11. Hazmat Response Vehicles.

3.8.2. Emergency Vehicle Operator Rules. However, drivers of emergency vehicles will obey all traffic laws in emergency cases, such as emergency calls, fire response, and law enforcement pursuits, emergency vehicle drivers must adhere to the following guidance:

- 3.8.2.1. Park in any location that does not cause a safety hazard.
- 3.8.2.2. Proceed past a red stop signal or sign, only after slowing down as necessary for safe operation.
- 3.8.2.3. Make unauthorized turns or change direction of movement provided the vehicle is under control and does not endanger life and property.

3.8.3. In emergency situations, requiring any of those actions indicated above, the driver must sound an audible signal by siren or bell or display emergency lights as appropriate.

3.8.4. This code will not protect drivers of emergency vehicles from the consequences of recklessness or wanton disregard for the safety of others.

3.8.5. Owners or drivers of POVs are prohibited from using any light, siren, or bell that may create the appearance of an emergency vehicle.

**3.9. Traffic Review Procedures.** All rebuttals for traffic citations, requests for driving privileges, or for action IAW Edwards AFB traffic review procedures must be submitted in writing and must include the specific relief sought along with specific reasons and support. The appeal must be approved and endorsed by the unit commander prior to submitting the request to 95 SFS/SFAIR. If the unit commander does not concur in writing, the rebuttal process has ended.

3.9.1. Traffic Citation Rebuttals. Individuals issued DD Forms 1408, **Armed Forces Traffic Ticket**, may contest the validity of the ticket by submitting a written rebuttal to their unit commander within 7 days of receipt of the ticket. The unit commander will review the ticket and rebuttal and attach their recommendation with their approval prior to unit taking action. The rebuttal package will then be forwarded to SFAIR for review by the CSF. The issuing officer will prepare a statement for inclusion in the package and forward it to 95 SPTG/CC for final determination. The unit will be advised on all rebuttal determinations.

3.9.2. Request for Citation Rebuttals. The 95 SPTG/CC has the authority to convene administrative hearings for citation rebuttals.

**3.10. Accident Investigation.** An accident will be considered a “major vehicle accident” and will be investigated if a vehicle disabling accident or injuries/fatalities occur.

3.10.1. The 95th Security Forces Squadron Control Center will develop and maintain the notification matrix on accident notification.

3.10.2. The 95th Security Forces Squadron Flight Chief will determine when a minor motor vehicle accident will be investigated.

## Chapter 4

### IMPOUNDED VEHICLES:

**4.1.** No person shall abandon a vehicle on Edwards AFB. The Security Forces Law Enforcement Desk will process vehicles identified as abandoned. A vehicle is considered abandoned if it is known that the legal owner has departed the base by the way of PCS orders, separation or retirement; the vehicle has expired or missing base/state registration and attempts to identify the owner have met with negative results; if the owner doesn't respond; or if the vehicle otherwise appears to be abandoned. Procedures for impoundment of vehicles will be:

4.1.1. DD Form 2504, **Abandoned Vehicle Notice**, will be conspicuously placed on POVs considered unattended. This action will be annotated in the blotter.

4.1.2. The owner will be allowed 3 days from the date the POV is tagged to remove the vehicle before impoundment action is initiated. If no owner has been identified or if the identified owner does not respond within 72 hours, it will be removed by a contract towing company and towed/impounded. A DD Form 2505, **Abandoned Vehicle Removal Authorization**, will be completed and issued to the contractor by Security Forces.

4.1.3. Vehicle owners will be responsible for any cost incurred as a result of towing and impoundment. After a reasonable attempt to contact the owner, the following will also be subject to towing:

4.1.3.1. Vehicles disabled by accident and the owner is either unavailable or physically incapable of arranging to have the vehicle moved.

4.1.3.2. Vehicles parked in a position which blocks an emergency exit from any public place.

4.1.3.3. Vehicles parked unattended in a restricted or controlled area so that their presence is a security hazard or has an adverse impact on mission requirements.

4.1.3.4. Vehicles parked within 15 feet of a fire hydrant or fire station entrance.

4.1.3.5. Vehicles parked on a sidewalk, within an intersection, on a crosswalk, in a fire lane, blocking a driveway, double-parked, or parked on a main thoroughfare.

4.1.4. The enclosed area adjacent to Building 3500 (Military Working Dog Section) is designated as the Installation Impoundment Lot.

### **4.2. Removal of Illegally Parked or Stopped Vehicles.**

4.2.1. All charges incurred from the impoundment or removal of a vehicle from the base which constitutes a hazard or obstruction to traffic, is determined to be abandoned or is otherwise unlawfully parked shall be paid by the owner of the vehicle.

4.2.2. Owners of vehicles that are disabled on the roadways or at an accident site must remove them within 24 hours. Vehicles not removed within 24 hours will be towed at the owner's expense.

**4.3. Towing of Motor Vehicles.** A vehicle towed on a roadway must be towed by a means of a tow bar not exceeding 15 feet. In addition to the tow bar, safety chains, cable, or equivalent device will be utilized to prevent the tow bar from dropping to the ground in the event of its failure.

## Chapter 5

### VEHICLE EQUIPMENT

#### 5.1. Defective Vehicle Citations.

5.1.1. Anyone operating a vehicle, which does not comply with the requirements of this supplement or the California Vehicle Code, may be cited for operating a defective vehicle and such citations may be marked "Proof of Compliance." Anyone so cited via DD Form 1408 may be given 72 hours to correct the defect and report to the Security Forces Control Center, Building 2860. If the defect is corrected within the prescribed time period, the desk sergeant shall reduce the citation to a warning.

5.1.2. Vehicles cited as being defective which are obviously too unsafe to be tolerated due to bald tires, jagged metal, or other protrusions which create an unreasonable risk of injury to pedestrians or property will not be operated on base until such defects are corrected.

5.1.3. For the purpose of this instruction, factory installed safety equipment, whether or not required by law, will be required to be maintained in proper working condition and used in the manner for which it was designed.

5.1.4. In all cases, the security forces person issuing a defective vehicle citation will indicate on the offender's copy of the citation the actions required of the offender.

## Chapter 6

### PEDESTRIANS, BICYCLES, AND OTHER RECREATIONAL VEHICLES

**6.1. Pedestrian Rights and Regulations.** Joggers are permitted to run on the roadway; however, they must run on the shoulder of the roadway and against traffic.

6.1.1. Joggers/pedestrians will not wear earphones/headphones with any type of radio/player device while jogging/walking on or near a roadway. (Exception - In desert trails off road.)

6.1.2. No person shall stand in a roadway for the purpose of soliciting transportation, employment, or business from the occupant of a vehicle.

**6.2. Bicycles and Other Recreational Vehicles.** Military sponsors are responsible for the proper supervision of their family members and guests. They shall not authorize or knowingly permit any person to violate provisions contained herein.

**NOTE:** The operation of any device propelled by human power, except a bicycle, on any roadway is prohibited (e.g., rollerblades, skateboards, etc.).

**6.3. Bicycling Rules.** Bicyclists are subject to the California Vehicle Code and must obey all traffic control devices and rules that apply to vehicle operators. Additionally, bicyclists:

6.3.1. May not operate a bicycle on any sidewalk unless the bicyclist is a child and the bicycle is equipped with training wheels.

6.3.2. Must dismount and walk bicycles across the roadway when using crosswalks.

6.3.3. Must properly secure the bicycle if left unattended.

6.3.4. May not park in such a manner as to create obstruction to pedestrian or vehicle traffic.

6.3.5. Must, while operating a bicycle on a roadway, ride as near to the right of the roadway as possible, with the flow of traffic.

6.3.6. May not operate bicycles on lawns other than their own.

6.3.7. Will not carry more persons than the number for which the bicycle was designated and equipped.

6.3.8. Will not ride more than two abreast on any roadway or sidewalk.

6.3.9. Will not wear earphones/headphones with any type of radio/player device while riding.

6.3.10. Will yield the right-of-way to any motor vehicles.

6.3.11. Will maintain at least one hand on the handlebars at all times.

6.3.12. Will not attach themselves to a bicycle, coaster, roller skates, sled, skateboard or other recreational device, or to any other vehicle upon the roadway.

6.3.13. Will not operate in such a manner as to impede the flow of motorized vehicles.

**6.4. Bicycles Must Be Equipped With The Following:**

6.4.1. A permanently attached seat.

6.4.2. A brake which will enable the operator to stop the bicycle within 25 feet from a speed of 10 miles per hour on dry, level, clean pavement.

6.4.3. Be equipped with a headlight that emits a white light visible from at least 500 feet and a red reflector visible from 50 to 300 feet when directly in front of high beam headlights on a motor vehicle when riding at night. A red light visible from 500 feet to the rear may be used in addition to a red reflector.

## **6.5. Bicycle Helmets.**

6.5.1. All personnel, regardless of age (including dependents, contractors, retirees, etc.), who ride bicycles on an installation must wear an approved (i.e., American National Standards Institute (ANSI) or Snell Memorial Foundation) bicycle helmet. Workers operating bicycles in areas that require the use of ANSI-approved helmets (hard hats) for protection from falling and flying objects are allowed to use those helmets instead of approved bicycle helmets. **EXCEPTION:** Workers operating bicycles in industrial/flight line areas designated no-hat area due to potential of Foreign Object Damage (FOD) need not wear the bicycle helmet; operators of three-wheeled bicycles are not required to wear the bicycle helmet.

6.5.1.1. This also applies to a person who rides upon a bicycle while in a restraining seat that is attached to the bicycle or in a trailer towed by the bicycle.

## **6.6. Recreational Vehicle (RV) Parking.**

6.6.1. All recreational type vehicles are to be stored in the base RV storage lot. Recreational vehicles are defined as motor homes, trailers, detached camper shells, and boats/trailers. RV owners may register their vehicles for storage at the RV Lot registration point located in 95th Services Squadron, Outdoor Recreation Department, Building 7211, 1100 Kincheloe Ave., Edwards AFB. Except as permitted in para. 6.6.3., RV parking on the street, in alleys, or off road areas is not permitted without the express written permission from the 95 SFS. The only authorized parking of RVs at a residence without a waiver is in the garage. Waivers for on-street parking will be granted only for residents using recreational vehicles as a primary/secondary means of transportation.

6.6.2. RVs may be parked at residences for trip preparation and return. Vehicles used for this purpose may be taken out of the storage lot and parked on the street for 1 day prior to departure and after return. Waivers for this type of parking are not required but all residents are asked to comply fully with the intent of this policy to restrict recreational vehicle parking to the RV storage lot to the greatest extent to help improve the safety and appearance of our housing areas as noted above.

6.6.3. Visitors of base housing residents who arrive with RVs are required to use the Famcamp or may apply for a temporary space in the storage lot, space permitting, for a maximum of 30 days. Military members and their dependents have first priority. The temporary storage for visitors may be extended upon approval from the member's First Sergeant via a letter authorizing an extended visit in base housing.

6.6.4. Citations will be issued to all RVs observed parked on the street in violation of the base motor vehicle instruction. RVs cited and not moved after 24 hours will be identified with an abandoned vehicle notice. Twenty-four hours after the issuance of the abandoned vehicle notice, the vehicle will be towed and impounded as abandoned property where storage and towing fees will be assessed to the owner.

## Chapter 7

### OFF-ROAD VEHICLES (ORVS)

#### 7.1. Responsibilities:

7.1.1. Outdoor Recreation will coordinate the training for instructors to attend Specialty Vehicle Institute of America (SVIA) off road vehicle safety training for both all terrain vehicles (ATVs) and ORVs. Outdoor Recreation will coordinate class times with instructors, Environmental Management, and base personnel wishing to obtain training to ride their ORV on base and provide classroom space and a riding area for training to take place.

7.1.2. Security Forces will enforce the base/state laws and regulations as they apply to the ORV program and ORV use on Edwards AFB. Security Forces will track all violations of these laws and regulations and will report violations as appropriate.

7.1.3. Environmental Management will provide training to educate instructors and ORV users on the biological opinion, archeological sites, and environmentally responsible use of a ORV on Edwards AFB. This training will include the Desert Tortoise training/education program.

7.1.4. All organizations within this instruction will have responsibility to provide information on relevant documents referenced herein to each organization within this document.

7.1.5. All ORV users operating an ORV on Edwards AFB must comply with all base regulations and the California Vehicle Code. ORV operators are required to only use the ORV area #2 and to comply with the biological opinion, respect the natural habitat, archeological sites, horseback riders, and other ORV users.

#### 7.2. Requirements to Operate an ORV:

7.2.1. Prior to operating an ORV on Edwards AFB, all recreational ORV operators must satisfactorily complete an approved SVIA safety-training course, which will include environmental issues.

7.2.2. Prior to operating an ORV, an ORV operator must have in their possession a current SVIA safety training course card, issued by the course instructor after the ORV rider has successfully completed the SVIA safety course.

7.2.3. ORV operators must be able to present SVIA safety training course card upon request by any security forces member to prove successful completion of the ORV and SVIA safety courses.

7.2.4. All ORV operators must wear a Department of Transportation (DOT) approved safety helmet with chinstrap fastened, goggles or a face shield to protect the eyes, and full fingered gloves any time their ORV is in motion.

7.2.5. All ORVs must be in good running condition and in compliance with California Vehicle Code, e.g., must be equipped with spark resistors.

#### 7.3. ORVs Authorized to Operate On Base.

7.3.1. Off highway motorcycles (dirt bikes), dual sport bikes (off highway motorcycles that are street legal), ATVs (three or four wheel) are all authorized to operate in the ORV areas on base provided the rider has completed the required safety course for that type of off road vehicle.

7.3.2. Motorcycles designed strictly for highway use are not authorized to be operated as ORVs and are not allowed in the ORV areas on Edwards AFB.

#### **7.4. Authorized Locations for ORV Operation.**

7.4.1. ORV area #1 is in the Motocross Track at the intersection of Lancaster Blvd and Forbes Ave. This ORV area is restricted to members and guests of the Desert Wheels Motorcycle Private Organization. Guests will be accompanied by a Desert Wheels member while operating an ORV in area #1 and have signed a liability release form prior to operating an ORV in the area. Members will produce their Desert Wheels membership card upon request to any Security Forces member to verify their authorization to operate in the area.

7.4.2. ORV area #2 is located off of Landfill Road and Forbes Avenue behind the horse riding stables and housing Area F in the north west section of the base.

7.4.3. The authorized access trails to access the ORV areas are illustrated on the current ORV map. Only authorized access trails will be utilized to access the ORV areas.

7.4.4. Copies of the current ORV map can be obtained from Outdoor Recreation. A copy will also be issued to everyone who completes the approved ORV safety training course. Copies of the ORV map can also be obtain at the Security Forces Wildlife Section, Building 4976.

#### **7.5. General Rules for Operating an ORV:**

7.5.1. ORV access trails should be traveled at safe speeds based on trail, weather conditions, and proximity of trail to housing areas.

7.5.2. ORV operators will always wear the proper safety equipment anytime their ORV is in motion.

7.5.3. When an ORV approaches a person riding a horse, the ORV operator must give the right-of-way to the horse rider and stop a minimum of 100 feet away from the horse rider while allowing the horse and rider to pass before continuing.

7.5.4. When an ORV approaches an intersecting trail where the operator cannot see at least 100 feet in each direction to observe any cross traffic, the ORV should approach the intersection at a slower speed and with caution.

7.5.5. When an ORV approaches any hiker, bicyclist, or runner, the ORV operator must slow his ORV to a safe speed (15 mph) within 200 feet of this person.

7.5.6. Any user of the off road vehicle area #2 must not touch, take, or vandalize artifacts found in the area or harass any protected animals (Desert Tortoise). If an ORV operator comes into contact with such animals or artifacts and inadvertently harms the animal or destroys the artifact, they will notify Environmental Management and the Security Forces as soon as possible so a report can be filed.

7.5.7. If an ORV operator wishes to operate a ORV alone, the operator should notify someone on base and brief them where they will be riding and for approximately how long. If the ORV Operator does not return in that approximate time, the person who was notified should contact the Security Forces Control Center so that ORV operator can be located and their status can be verified.

7.5.8. ORVs will only be operated in designated ORV areas. ORVs will only operate outside those areas when accessing the ORV area using designated access trails.

**7.6. Violations:**

7.6.1. Violations of AFI 31-204, *Air Force Motor Vehicle Traffic Supervision* and the State of California Vehicle Code could result in the loss of driving privileges on Edwards AFB.

7.6.2. Violations will be handled through the Armed Forces Traffic Ticket and Points Assessment System. Points are also assessable on any violation issued by civilian authorities.

## Chapter 8

### VEHICLE MAINTENANCE

**8.1.** Emergency repairs may be made as needed and other minor maintenance may be conducted in authorized parking areas as long as there are no safety hazards. Major repairs on POVs may not be conducted in any other place other than the Base Auto Hobby Shop or AAFES Service Station. Unattended vehicles may not be left elevated on jacks or similar equipment except at those authorized repair areas indicated above. Oil and other automotive fluids must be properly disposed of and will not be allowed to drain on the roadway or ground. Trash receptacles will not be used to dispose of these fluids.

## **Chapter 9**

### **EMERGENCY ROAD REPAIR RULES**

**9.1.** An inoperative vehicle will not be left unattended in a parking area, on the shoulder of any roadway, or in any other unauthorized area on Edwards AFB for more than 24 hours. In any case where a vehicle must be left unattended in the above situations, the owner will leave a note with their name, phone number, and explanation why the vehicle is unattended.

**Chapter 10****LEGAL ENTRY AND EXIT TO THE BASE**

**10.1.** Entry to Edwards AFB shall be conducted according to AFI 31-209, Resources Protection Program; Oplan 31, Edwards AFB Installation Security Plan; and AFI 31-101, AFFTC Sup 1, Edwards AFB Installation Security Directive.

**10.2.** No person is authorized to enter the installation except when directed to do so by the Security Forces Installation Entry Controller at one of the four approved installation entry points (West, North, and South Gates and the Air Force Research Lab).

RICHARD V. REYNOLDS, Major General, USAF  
Commander